



**TEXAS SOCIETY OF THE
SONS OF THE AMERICAN REVOLUTION, INC.
PETER SIDES CHAPTER
BY-LAWS**



ARTICLE I – MEMBERSHIP

Application for membership in Texas SAR and National Society SAR shall be made through this Chapter and sponsored by two members of this Chapter in good standing. Procedures for membership are outlined in the Constitution and By-Laws of the National Society SAR and the Texas SAR.

The expulsion of any member from this Chapter will require that the same procedures and rules outlined in Article X of the Texas SAR Constitution be followed.

ARTICLE II – FEES AND DUES

Initiation fees and annual dues are established by the National and State Societies. Dues are invoiced and collected in accordance with Texas SAR policy. The Texas SAR returns portion of the funds collected to the Chapter to defray operating expenses of the Chapter. Chapter dues and fees will be established, as required, by this Chapter.

ARTICLE III – OFFICERS

PRESIDENT

The President will be the official executive officer of the Chapter and will be responsible for calling and conducting meetings. He will appoint the Chairman and members and be a member ex-officio of ALL committees; be responsible for the budget; represent the Chapter in public; preside at Chapter Board of Managers meetings; maintain general supervision over the affairs and business of the Chapter, and is responsible for all assets of the Chapter.

PRESIDENT ELECT

The President Elect shall, in the absence of the President, assume the duties of the President's Office and shall be Chairman of the Programs Committee. He is also responsible for the supervision and conduct of the Chapter's awards and contests programs.

SECRETARY

The Secretary shall be responsible for maintaining the official records of the chapter, for recording the minutes of all meetings in a neat and legible manner, for keeping the register of all members, for advising State/National of the membership, for notification of all meetings, for conducting the correspondence of the Chapter, and serve as editor of the Chapter newsletter.

TREASURER

The Treasurer shall be responsible for collecting, safekeeping, and depositing all funds of the Chapter, for disbursing funds only with the prior approval of the President, for filing the required state and/or

federal tax reporting, for maintaining the financial records in ready form for an audit at any time, and shall be Chairman of the Budget Committee.

REGISTRAR

The Registrar shall receive all new applications for membership, examine the applications for completeness, and forward the required copies and related documentation to the State Registrar; maintain records of applications received, dates of receipt and mailing to the State Registrar, and results of interim actions ending in final approval of the membership; maintain a membership roster which will include deaths, transfers, dual memberships, dues payments, delinquencies, and a copy of each individual member's record, application, National Society SAR number, and Texas SAR number.

CHAPLAIN

The Chaplain shall assist in meetings by being prepared to offer an invocation and a benediction, proper on such occasions; is the "friendship" Chairman of the Chapter, making every effort to stay informed of the health, illness, birthday, wedding anniversary, hospitalization, death, or misfortunes of Chapter members and their families and respond with appropriate expressions that will evidence the Chapter's concern; and visits with each new member, answering any questions concerning the SAR, and generally making the new member welcome into the Chapter.

SERGEANT AT ARMS

The Sergeant at Arms insures the Chapter meeting place is set up prior to the start of each meeting and that it is left in a neat and orderly condition at the conclusion of the meeting.

ARTICLE IV – CHAPTER BOARD OF MANAGERS

The Chapter Board of Managers shall be the custodian of all Chapter assets and shall have charge of and manage the business and affairs of the Chapter, prepare a budget to allocate monies for desired programs and activities, and be responsible for subsequent performance against that budget.

The President and other elected officers, plus the immediate Past President shall comprise the Chapter Board of Managers and shall meet at such frequency as called for by the President.

ARTICLE V – INSIGNIA

Chapter officers and members are entitled to wear any of the various medals of the Society as prescribed by pertinent regulations of the National Society SAR. All insignia shall be purchased by the member and shall not be for the Chapter's account except for the SAR rosette which is given to each new member as part of the ceremony welcoming him into the Chapter membership.

ARTICLE VI – AMENDMENTS

These By-Laws may be amended at any regular business meeting of the Chapter by a three-fifths vote of the members present, provided that a quorum exists, and further provided that the said amendment was proposed at the preceding regular business meeting.

ARTICLE VII – EFFECTIVE DATE

These By-Laws shall be in full force immediately upon their adoption and the meeting at which they are adopted shall be governed thereby.

Adopted by the Chapter membership September 18, 2021.