November 13, 2016

To: _____, member of the Texas Society Sons of the American Revolution (TXSSAR)

Meetings Authorized: This is to confirm that authorized meetings listed below, noted by marks in appropriate places, and were attended by you.

Authorized Meetings of TXSSAR:

____TXSSAR State Convention, Richardson, TX, March 31-April 3, 2016

____South Central District Meeting, Kansas City, August 27 – 28, 2016

____BOM Meeting, Austin, TX October 14-16, 2016

Committee Meeting at specified sites and times:

_____
_____
_____

Chapter Board Meetings at specified sites and times:

_____
_____
_____

TXSSAR Community Activities at specified sites and times:

_____
_____
_____

Daughters and Children of the American Revolution (DAR & CAR) Activities at specified sites and times:

_____
_____
_____

Authorized Travel: This statement confirms that attendance was required to conduct necessary business of TXSSAR, to administer the necessary and customary functions of the office and necessary to conduct the required obligations as addressed in 36 USC Section 20 of the United States Code. These functions included but are not limited to educational programs such as JROTC, patriotic education, recognition of public servants including local law enforcement and firefighting personnel and other outstanding Americans. Travel to the meetings listed is authorized and all participants receive no reimbursement for travel and accommodations.

Volunteer Expenses: This letter confirms that attendees incurred volunteer expenses that exceed $250.00 which includes travel (airfare and automobile mileage) hotel, telephone, postage, authorized messages, delivery, fax and similar expenses necessary to conduct TXSSAR business. This letter confirms attendees paid all expenses and received no reimbursement for such expenses. In return, attendees performed these services and received no compensation, goods or services in return for such volunteer actions.

Russell M. Dart
TXSSAR Treasurer